

Exhibit A

SPECIFICATIONS - TRASH REMOVAL

INDIANA WOMENS PRISON
2596 N GIRLS SCHOOL ROAD, INDIANAPOLIS, IN 46214

Four-year contract starting July 1st, 2025.
To be paid monthly 35 days in arrears

GENERAL

Trucks used for pick-up must conform to existing site and building conditions without causing any alterations or undue hazards, Trucks used for trash pick-up must be 'rear load' or 'front load' per contractor specification. The contractor must have additional trucks and equipment as back-up in case of breakdown.

Contractors must comply with all agency rules and regulations. Contractors and their drivers shall practice safe and courteous driving due to narrow and winding roads often encountered on agency properties, Driver and vehicle must submit to search upon entering and leaving facility. Contractor vehicle while on grounds must have a custody/maintenance escort,

Any damage to facility grounds, plant or equipment due to contractor negligence shall be repaired at the contractor's expense.

Contractors must comply with all local ordinances and state laws.

If using local county landfills, the contractor must be in compliance with that county landfill. Proven Illegal dumping will be caused to cancel this contract.

The contractor must have an emergency line and a contact person that the agency may call at any time for an emergency pick-up. The contractor must be able to respond and provide full service within 6 hours,

Maintenance and technical support will be the responsibility of the contractor for the full term of the contract.

Refuse which has overflowed or spilled from the containers and/or dumpster shall be picked up and removed by the contractor. Contractor is responsible to keep clear of refuse an area of (5) feet in radius from each dumpster/container/ compactor,

If Insect or vermin infestation occurs In or around the container/dumpster, the contractor shall provide quick and effective approved measures of control.

NOTE: (1) Dumpsters should be provided by the contractor.
(2) If awarded you will be required to sign a contract with the State of Indiana.

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The demand of the facility is as follows:

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- 4 ea. 8 cubic yard top front load dumpsters
- 1 ea. 6 cubic yard top front load dumpster
- 1 ea. 40 cubic yard roll off open top dumpster

PICK-UP SCHEDULE 8 Cubic Yard Dumpsters

- 5 days a week (M-F)
- Any additional pick-ups as needed approximately 12 per year
- Pick-up between 8:00 am to 10:30am or 12pm-2:30
- If a holiday delays a weekday pick up to a Saturday, please call the facility Control office prior to arrival 317-244-3387 dial zero

PICK-UP SCHEDULE 40 Cubic Yard Roll Off Open Top Dumpster

Up to 20 times per fiscal year as facility requires

Pick-up between 8:00 am to 4pm

SITE INSPECTION INFORMATION---MANDATORY REQUIREMENT

Vendors are REQUIRED to attend a PRE-BID SITE INSPECTION so as to acquire an understanding of the full scope and magnitude of the requirements. No extra payment will be allowed for conditions that could have been reasonably discovered by a Site Inspection. No statement, representation, or conduct by any agency staff may at any time alter or amend the specifications and/or terms and conditions. Failure to attend one of the assigned Inspection dates and submit with the bid/quote packet the signed Attendance Certificate will result in the rejection of your bid/quote. NO EXCEPTIONS!

Important: Prior attendance records will not suffice; A newly signed certificate MUST be submitted with bid/quote.

Vendors SHALL NOT visit the site without prior authorization from the contact person.
VENDORS THAT VISIT WITHOUT PRIOR AUTHORIZATION MAY BE TURNED AWAY.

The State will hold the contractor wholly responsible for the unsuccessful completion of all activities as specified. The State will not relieve the contractor of any responsibilities due to a miscalculation that resulted from unfamiliarity of the Job site.

Indiana State Correctional Facilities are tobacco free facilities. NO TOBACCO OF **ANY** TYPE Is allowed on property controlled by the Indiana Dept. of Correction (IDOC). No contractor or representative thereof is to carry tobacco products on IDOC controlled property at any time.

If driver is carrying a cellphone, the cell phone number, IEM and brand must be on the driver's list. Option to leave cell phone and personal bag in the guard shack in the sally port.

To schedule a pre-bid site inspection, please call Physical Plant Director: (317) 244-3387 x6800